Financial Statements



June 30, 2024

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York Public Library

June 30, 2024

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Independent Auditors' Report

Board of Trustees York Public Library York, Maine

Opinion

We have audited the accompanying financial statements of York Public Library (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of York Public Library as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of York Public Library and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about York Public Library's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of York Public Library's internal control. Accordingly, no such
 opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about York Public Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the York Public Library's 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 4, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Professional Association

Purdy Powns : Company

Portland, Maine January 15, 2025

Statement of Financial Position

York Public Library

As of June 30, 2024 (with comparative totals for June 30, 2023)

			<u>2024</u>	<u>2023</u>
Assets				
Current Assets				
Cash and cash equivalents		\$	66,274	\$ 45,363
Cash restricted by donor			651	1,036
Prepaid expenses			20,992	 20,111
	Total Current Assets		87,917	66,510
Property and Equipment, net			3,843,425	3,950,368
Other Assets				
Investments - donor restricted endowment			1,349,191	1,241,672
Investments - other			1,611,237	1,704,216
			2,960,428	2,945,888
	Total Assets	\$	6,891,770	\$ 6,962,766
Liabilities and Net Assets				
Current Liabilities				
Accounts payable		\$	7,903	\$ 7,119
Accrued expenses			29,327	18,417
Current portion, long-term debt			39,255	37,482
			76,485	 63,018
Long-term Liabilities				
Long-term debt, net of current portion			168,191	 207,443
	Total Liabilities		244,676	 270,461
Net Assets				
Without donor restrictions			5,196,371	5,394,155
With donor restrictions			1,450,723	1,298,150
The dollor restrictions	Total Net Assets	-	6,647,094	 6,692,305
	Total Net Assets		0,077,077	 0,072,303
	Total Liabilities and Net Assets	\$	6,891,770	\$ 6,962,766

Statement of Activities

York Public Library

For the Year Ended June 30, 2024 (with comparative totals for June 30, 2023)

	2024					2023
•	Without Do	nor	With Donor			
	Restriction	S	Restrictions		Total	Total
Revenues and Other Support						
Town appropriations	\$ 790,	400 \$	-	\$	790,400	\$ 746,509
Gifts and memorials	29.	548	60,063		89,611	59,350
Annual appeal	72,	382	-		72,382	82,867
Grant income		-	1,500		1,500	4,500
Fines, fees and printing	8,	547	-		8,547	8,116
Book sales	7,	394	-		7,394	7,860
Other	1,	236	-		1,236	6,014
Investment income	40.	692	32,505		73,197	81,759
Contributed nonfinancial assets		_	-		-	5,000
Net assets released from restrictions	14,	453	(14,453)		-	-
Total Revenues and Other Support	964,	652	79,615		1,044,267	 1,001,975
Expenses						
Program services	1,075,	798	-		1,075,798	987,166
Supporting services:	, i				, ,	,
Management and general	115,	583	-		115,583	98,833
Fundraising	112,		-		112,656	114,575
Total Expenses	1,304,	_	-		1,304,037	 1,200,574
Revenues Over (Under) Expenses	(339,	385)	79,615		(259,770)	(198,599)
Realized and unrealized investment						
gains (losses)	141,	601	72,958		214,559	 142,505
Increase (Decrease) in Net Assets	(197,	784)	152,573		(45,211)	(56,094)
Net assets at beginning of year	5,394,	155	1,298,150		6,692,305	 6,748,399
Net Assets at End of Year	\$ 5,196,	371 \$	1,450,723	\$	6,647,094	\$ 6,692,305

Statement of Functional Expenses

York Public Library

For the Year Ended June 30, 2024 (with comparative totals for June 30, 2023)

	2024							2023		
]	Program	Maı	nagement						
	,	Services	and	l General	Fu	ndraising		Total		Total
Functional Expenses										
Salaries and benefits	\$	671,022	\$	67,760	\$	88,557	\$	827,339	\$	764,117
Utilities		55,443		1,788		2,384		59,615		60,024
Maintenance		7,963		187		249		8,399		6,911
Office		19,909		2,147		4,502		26,558		23,293
Insurance		7,820		978		978		9,776		10,333
Acquisitions		72,872		16		956		73,844		74,263
Contracts for services		101,773		34,942		6,294		143,009		110,508
Miscellaneous		2,993		1,734		3		4,730		3,250
Interest		9,698		417		313		10,428		12,070
Total Expenses before Depreciation		949,493		109,969		104,236		1,163,698		1,064,769
Depreciation		126,305		5,614		8,420	_	140,339	_	135,805
Total Functional Expenses	\$	1,075,798	\$	115,583	\$	112,656	\$	1,304,037	\$	1,200,574

Statement of Cash Flows

York Public Library

For the Year Ended June 30, 2024 (with comparative totals for June 30, 2023)

		<u>2024</u>	2023
Cash Flows from Operating Activities			
Increase (decrease) in net assets	\$	(45,211)	\$ (56,094)
Adjustments to reconcile changes in net assets to			
net cash provided by operating activities:			
Net realized and unrealized (gains) losses on investments		(214,559)	(142,505)
Depreciation		140,339	135,805
(Increase) decrease in operating assets:			
Prepaid expenses		(881)	(4,347)
Increase (decrease) in operating liabilities:			
Accounts payable		784	(10,795)
Accrued expenses		10,910	 (20,169)
Net Cash Used by Operating Activities		(108,618)	(98,105)
Cash Flows from Investing Activities			
Purchases of property and equipment		(33,396)	(58,565)
Purchases of investments		(436,098)	(81,759)
Proceeds from sale of investments		636,117	 259,248
Net Cash Provided by Investing Activities		166,623	118,924
Cash Flows from Financing Activities			
Principal payments on long term debt		(37,479)	 (35,837)
Net Cash Used by Financing Activities		(37,479)	 (35,837)
Increase (decrease) in Cash and Cash Equivalents		20,526	(15,018)
Cash and cash equivalents at beginning of year		46,399	 61,417
Cash and Cash Equivalents at End of Year	\$	66,925	\$ 46,399
Supplemental Information			
Interest paid	\$	10,428	\$ 12,070
1	<u> </u>		
Components of Cash			
Cash and cash equivalents	\$	66,274	\$ 45,363
Cash restricted by donor		651	 1,036
	\$	66,925	\$ 46,399
Non-Cash Activity			
Disposal of fully depreciated assets	\$	8,754	\$ 9,796

York Public Library

Note A - Summary of Significant Accounting Policies

Nature of Activities

York Public Library ("Library") is a nonprofit corporation maintained to provide library and related services for the Town of York, Maine to further education and provide information through the Library's collection and services. The accounting practices of the Library are designed primarily to demonstrate stewardship of the funds entrusted to it.

Basis of Presentation

The accompanying financial statements include a statement of financial position, a statement of activities, a statement of functional expenses, and a statement of cash flows. The Library is required to report information regarding its financial position and activities according to two classes of net assets as follows:

<u>Net Assets without Donor Restrictions</u> - Represents those that are not subject to donor-imposed restrictions (donors include other types of contributors, including makers of certain grants), and can be used for any purpose designated by the Library's governing board.

<u>Net Assets with Donor Restrictions</u> - Represents resources and the portion of net assets resulting from contributions and other inflows of assets whose use is subject to donor-imposed restrictions.

Cash and Cash Equivalents

The Library considers cash in operating accounts, savings accounts, certificates of deposit, and other highly liquid debt instruments purchased with a maturity of three months or less, other than those recorded as investments, to be cash and cash equivalents.

Restricted Cash

Restricted cash represents endowment fund appropriations with spending restrictions established by donors.

Investments

The Library reports its investments in marketable securities with readily determinable fair values and all investments in debt securities at fair value in the statement of financial position. Unrealized gains and losses are included in the change in net assets.

Pledges Receivable

Pledges receivable represent amounts due for unconditional promises, which are recognized as revenue in the period the pledge is made. Conditional promises to give are recognized when the conditions on which they depend are substantially met. The allowance for doubtful pledges is provided based on an analysis by management of the collectability of outstanding balances.

The Library has no outstanding pledges receivable as of June 30, 2024.

York Public Library

Note A - Summary of Significant Accounting Policies - Continued

Property and Equipment

Property and equipment consists of the library building and related improvements, land and land improvements, furniture and fixtures, and computers and software and is recorded at cost on date of purchase or at fair market value at the date of donation. Repairs and maintenance are expensed as incurred, while major additions are capitalized. Assets are depreciated over their useful lives on a straight-line basis as follows:

	Years
Land improvements	10-15
Buildings and improvements	10-50
Equipment	5-7
Furniture and fixtures	5-10

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature of any donor restrictions.

Revenue and Expense Recognition

The financial statements of the Library have been prepared on the accrual basis of accounting. Revenues received are recorded as revenue without donor restrictions or with donor restrictions, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in net assets with donor restrictions.

When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

In accordance with ASC 606, the Library recognizes revenue when it satisfies a performance obligation by transferring control of a promised good or service, in an amount that reflects the consideration it expects to be entitled to in exchange for those goods or services.

Expenses are recognized as incurred. Expense amounts are allocated among the various programs on both a direct basis and according to a cost allocation methodology.

York Public Library

Note A - Summary of Significant Accounting Policies - Continued

Donated Services and Materials

No amounts have been reflected in the financial statements for donated services. The Library generally pays for services requiring specific expertise. However, individuals volunteer their time and perform a variety of tasks that assist the Library with specific assistance programs, campaign solicitations, and various committee assignments. An estimated value of this time is not readily determinable and is not reflected in the financial statements. Donations of property and equipment and other noncash donations are recorded as support at their estimated fair values at the date of donation.

Compensated Absences

Vested and accumulated vacation leave is reported as an expense and a liability when the obligation becomes determinable. The Library has adopted Maine's Earned Paid Leave Law, which established a minimum standard for paid time off in the State of Maine. Under the Library's Earned Leave Time Policy, all full and part-time employees accrue earned paid leave; unused leave may be carried over year to year with a cap equivalent to the amount of leave time earned in 18 months.

Income Taxes

The Library qualifies as an organization exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and files a Form 990 tax return. With few exceptions, the Library is no longer subject to U.S. federal income tax examinations by tax authorities for years before 2021 due to statute of limitations. The Library has adopted the provisions of FASB ASC, Income Taxes. Management of the Library believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Collections

The Library does not capitalize its collections, such as books, magazines, media and electronics, and research material. Additions to the collections are charged to expense as purchased and presented separately on the statement of functional expenses.

Estimates

The financial statements of the Library have been prepared on the accrual basis of accounting. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

York Public Library

Note A - Summary of Significant Accounting Policies - Continued

Comparative Data

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Library's financial statements for the year ended June 30, 2023, from which the summarized information was derived.

Functional Expenses and Expense Allocations

The financial statements report certain categories of expenses that are attributable to more than one program or supporting functions of the Library. Salaries and payroll taxes and benefits are allocated based on estimates of time and effort. Building and other space related costs are allocated by square-footage. Certain other costs are based on management's estimate of the appropriate allocations for each expense.

Note B - Investments

Long-term investments are stated at fair value. The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2024:

	V	Vithout				
]	Donor	Wi	th Donor		
	Restrictions R		Re	Restrictions		<u>Total</u>
Interest and dividends	\$	40,692	\$	32,505	\$	73,197
Net realized and unrealized						
gains		141,601		72,958		214,559
	<u>\$</u>	182,293	\$	105,463	\$	287,756

Investments at fair value were comprised of the following as of June 30, 2024:

Money market funds	\$ 101,852
Corporate equities	1,491,615
Other	53,785
Government and agency bonds	1,313,176
• •	<u>\$ 2,960,428</u>

Investments as reported in the Statement of Financial Position as of June 30, 2024:

Unrestricted investments	\$ 1,611,237
Investments restricted to permanent endowment	 1,349,191
•	\$ 2,960,428

York Public Library

Note C - Endowment Funds

The Library's endowment funds are composed of donor restricted funds. The State of Maine has adopted the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA). In accordance with UPMIFA the Library classifies as net assets with donor restrictions (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund, and (d) any remaining portion of the donor-restricted endowment until such amounts are appropriated for expenditure by the Library in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Library considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Library, and (7) the Library's investment policies.

Because of the long-term nature of the funds, the Library's endowment funds are invested substantially in equities, to provide for the growth of the value of the Library's assets.

Endowment net asset composition by type of fund as of June 30, 2024 is as follows:

With Donor Restrictions

Donor-restricted endowment funds \$ 1,349,191

Changes in endowment net assets for the year ended June 30, 2024 are as follows:

	With Donor
	Restrictions
Endowment net assets, beginning of year	\$ 1,241,672
Contributions	49,900
Investment income	32,505
Net realized and unrealized gains	72,958
Other	-
Appropriation of endowment	
assets for expenditure	(47,844)
Endowment net assets, end of year	<u>\$ 1,349,191</u>

York Public Library

Note D - Fair Value Measurements

The Library applies a framework for measuring fair values under generally accepted accounting principles and applies this to all financial instruments that are measured and reported at fair value.

The framework for measuring fair value of financial asset and liabilities includes a hierarchy of three levels for observable independent market inputs and unobservable market assumptions. A description of the inputs used in the valuation of assets and liabilities under this hierarchy is as follows:

<u>Level 1</u> – Quoted prices are available in active markets, such as the New York or American Stock Exchange markets, for identical investments as of the reporting date. Level 1 also includes U.S. Treasury and federal agency securities and mortgage-backed securities traded by brokers or dealers in active markets.

<u>Level 2</u> – Pricing inputs are observable for the investments, either directly or indirectly, as of the reporting date, but are not the same as those used in Level 1. Fair values are obtained from third party pricing services that may use models or other valuation methodologies to derive market value. These may be investments traded in less active dealer or broker markets.

<u>Level 3</u> – Pricing inputs are unobservable for investments and valuations are derived from other methodologies not based on market exchange, dealer or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets and liabilities. The types of investments in this category would generally include debt and equity securities issued by private entities and partnerships.

The following summarizes fair values of investment assets by levels within the fair value hierarchy as of June 30, 2024:

	Level 1	Level 2	Level 3	<u>Total</u>
Money market funds	\$ 101,852	\$ -	\$ -	\$ 101,852
Corporate equities	1,491,615	-	-	1,491,615
Government and agency bonds	1,313,176	-	-	1,313,176
Other	53,785			53,785
Total	<u>\$ 2,960,428</u>	\$ -	<u>\$</u> -	<u>\$ 2,960,428</u>

York Public Library

Note E - Property and Equipment

Property and equipment consists of the following as of June 30, 2024:

Land (non-depreciable)	\$	425,000
Artwork (non-depreciable)		2,500
Land improvements		68,592
Furniture and fixtures		359,384
Buildings and improvements		5,848,497
Equipment		57,139
		6,761,112
Less: accumulated depreciation		2,917,687
Property and equipment, net	<u>\$</u>	3,843,425

Depreciation expense for the year ended June 30, 2024 was \$140,339.

Note F - Long-Term Debt

Long-term debt at June 30, 2024 consists of the following:

Note payable to a bank requiring six interest only payments and then 120 monthly payments of \$3,992 including interest at 4.5% through April 2029. The note is secured by a brokerage account holding marketable securities in the amount of \$480,000.

Less current portion $\begin{array}{c} & & & 207,446 \\ & & & \underline{} & 39,255 \\ & & & \underline{} & 168,191 \\ \end{array}$

Principal maturities of long-term debt in subsequent years from June 30, 2024 are as follows:

2025	\$	39,255
2026		41,084
2027		42,997
2028		44,994
2029		39,116
	<u>\$</u>	207,446

York Public Library

Note G - Net Assets with Donor Restrictions

Net assets with donor restrictions are restricted for the following purposes at June 30, 2024:

Subject to expenditure for specified purpose: Gifts and memorials Grants Children's programs and books Appreciation on donor restricted endowment fund	\$ 96,917 3,964 651 180,068 281,600
Not subject to appropriation or expenditure: Children's programming/acquisitions General operations/no restrictions Book purchases Total	\$ 801,943 313,400 53,780 1,169,123 1,450,723

Note H - Liquidity and Availability

Financial assets consist of the Library's cash and cash equivalents, pledges receivable, and investments. The following reflects the Library's financial assets as of June 30, 2024, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the date of the Statement of Net Position.

Financial assets, at year end	\$ 3,027,353
Less those unavailable for general expenditures	
Within one year, due to:	
Contractual or donor-imposed restrictions:	
Restricted by donor with time or purpose restrictions	 (1,450,723)
Financial assets available to meet cash needs for general	
Expenditures within one year	\$ 1,576,630

The Library's financial assets available to meet cash needs for general expenditures within one year represents funding for ongoing operational requirements and planned increases in program expenditures in 2025.

The Library is substantially supported by town appropriations. The Library actively manages its cash flow to ensure funds are available for general expenditures, liabilities, and other obligations as they come due.

York Public Library

Note I - Revenue Recognition

Disaggregation of Revenue

The following table shows the Library's contract revenue disaggregated according to product type/revenue stream and the timing of transfer of goods or services at June 30, 2024:

Revenue Recognized at a Point in Time

Book sales	\$	7,394
Fines and fees		2,850
Photocopies and printouts		3,596
Total Revenue from Contracts with Customers	\$	13,840

Contract Assets and Contract Liabilities

In accordance with FASB ASC 606-10-50, the Library has considered the need to record contract assets and contract liabilities from contracts with its customers. No such balances exist as of June 30, 2024.

Receivables

The Library has no accounts receivable from contracts with customers at June 30, 2024.

Performance Obligations

The Library generates revenue at a point in time for book sales, fines and fees, and photocopies and printouts. Revenue is recognized at the point of sale or the time the service is provided and used by customers.

There are no credit terms extended to certain customers based on credit worthiness.

Management has determined that there are no significant warranties or return, refund, or discount obligations related to contracts with its customers.

The Library has no significant shipping and handling costs.

Significant Judgments

A customer's acceptance of an asset may indicate that the customer has obtained control of the asset. Customer acceptance clauses allow a customer to cancel a contract if a good or service does not meet agreed-upon specifications. The Library considers such clauses when evaluating when a customer obtains control of a good or service. The Library believes any such provisions to be objective and standard, and thus has determined control to transfer prior to formal acceptance

York Public Library

Note J - Concentration Risk

Approximately 76% of the Library's support for the year ended June 30, 2024, came from the Town of York, Maine.

Note K - Retirement Plan

The Library offers a defined contribution pension plan under section 401(k) of the Internal Revenue Code. Under this plan, all employees are eligible to participate on their date of hire. Employees must work at least 1,000 hours in a calendar year to be eligible for the Library's 6.5% matching contribution. The Library's contribution to its retirement plan was \$31,754 for the year ended June 30, 2024.

Note L - Subsequent Events

Management has made an evaluation of subsequent events to and including January 15, 2025, the date the financial statements were available to be issued, and determined that any subsequent events that would require recognition or disclosure have been considered in the preparation of the financial statements.